HOW TO SUBMIT OPPORTUNITIES TO THE CO-CURRICULAR RECORD (CCR)

REVIEW CRITERIA

1. Connected to university and be validated by staff/faculty member
2. Develop at least one of the twelve identified skills
3. Demonstrate active engagement, and not just primarily symbolic
4. Be at least 30 hours within an academic year (some exceptions are allowed)

FILL OUT FORM

Click this box to fill out the submission form. Embedded in the form are some template responses. It should take about 15 minutes to submit (you only have to do it once) and it will carry over from year to year.

*Click here to submit student organizations.

WAIT FOR FEEDBACK

The CCR Evaluation Committee meets monthly to review and approve opportunities. The deadline to submit is the 1st of every month. You should receive feedback on your submission by the 3rd week of each month.

elt.ucsd.edu
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WHAT DOES THE CCR LOOK LIKE?

What does the CCR look like?

Coordinated an intensive project-based community service experience that explored concepts of leadership and community development.

- Understanding Global Context
- Leadership
- Civic Engagement / Social Responsibility

The CCR is an official record that students can request with their academic transcript. Or, they can request an unofficial copy any time at myccr.ucsd.edu.

The record captures the academic year of the opportunity, the opportunity name and position held, short description, and up to three competencies developed.

When students request a transcript with CCR, it comes in one file:

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COMPETENCIES FRAMEWORK

CRITICAL THINKING / PROBLEM SOLVING
Identifies important problems and questions and gathers, analyzes, evaluates information from a variety of sources before forming a strategy, decision, or opinion.

PROFESSIONALISM / INTEGRITY
Demonstrates integrity, honesty, dependability and ethical responsibility, and accepts direction and personal accountability.

RESEARCH ABILITY
Accesses and evaluates multiple sources of information, including text and images, and synthesizes information to solve problems and create new insights.

SELF-REFLECTION
Assesses, articulates, and acknowledges personal skills and abilities, and learns from past experiences and feedback to gain new insights and understandings.

ORAL, WRITTEN, & DIGITAL COMMUNICATION
Conveys meaning and responds to needs of diverse audiences through writing and speaking coherently and effectively, and develops the expression of ideas through written, oral and digital mediums.

PROFESSIONALISM / INTEGRITY
Demonstrates integrity, honesty, dependability and ethical responsibility, and accepts direction and personal accountability.

TEAMWORK / CROSS-CULTURAL COLLABORATION
Works with and seeks involvement from people and entities with diverse experiences towards a common goal, demonstrating strong interpersonal skills, respect, and dignity for others.

CAREER DEVELOPMENT
Accesses information and opportunities for career exploration, and understands and articulates the importance of transferable skills in the job search process.

UNDERSTANDING GLOBAL CONTEXT
Demonstrates an understanding of complex global issues and systems, and how issues and actions have local and global implications for the future.

DIGITAL INFORMATION FLUENCY
Demonstrates technological literacy and skills, and ethically and effectively uses technology to communicate, problem-solve, and complete tasks.

LEADERSHIP
Takes initiative, demonstrates effective decision making and informed risk taking, and motivates and encourages participation from others to work towards a shared purpose and vision.

CIVIC ENGAGEMENT / SOCIAL RESPONSIBILITY
Participates in service/volunteer activities characterized by reciprocity, engages in critical reflection, and appropriately challenges unfair and unjust behavior to make a positive difference in the community.

INNOVATION / ENTREPRENEURIAL THINKING
Synthesizes existing ideas and concepts in innovative and creative ways to develop new ways of thinking or working, and engages in divergent thinking and risk taking.

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